

Department of Correction Regulations
Reviewed – February 3, 2014

<u>Reviewing Counsel</u>	<u>Section #</u>	<u>Heading</u>	<u>History</u>	<u>Recommendation</u>	<u>EO Status</u>	<u>Rationale for Change</u>
Sharr (Smedes)	18-81-1	Commissioner of correction and deputies	Eff. 2/22/79; Amend. 7/28/97	Amend to reflect current organization structure.	(3)	To reflect current organizational structure.
Sharr (Smedes)	18-81-2	Institutions and facilities	Eff. 2/22/79; Amend. 7/28/97	Amend to reflect current facilities.	(3)	To reflect current facilities.
	18-81-3 through 18-81-10		<i>Repealed</i> 7/28/97		(0)	
Sharr (Bombard) (Weiskopf)	18-81-10a	Administration of medications	Eff. 11/1/88; Amend. 7/28/97	Amend subsection (a)(3) to reflect current facilities;	(3)	To reflect current facilities.
				Delete subsection (b)(1);	(2)	Non-licensed personnel no longer utilized to administer medications.
				Amend subsection (d)(9) to delete reference to "trained unlicensed personnel."	(3)	Non-licensed personnel no longer utilized to administer medications.
	18-81-11 through 18-81-14		<i>Repealed</i> 7/28/97		(0)	
Sharr (Martucci)	18-81-15	Public information	Eff. 2/22/79; Amend. 7/28/97	In subsection (a), change "any of the two deputy commissioners" to "the Office of External Affairs; add e-mail contact.	(3)	To direct requests for information to External Affairs and add e-mail address as additional means of contact.
Sharr	18-81-16	Request for declaratory ruling	Eff. 2/22/79	No change.	(1)	

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Sharr	18-81-17	Request for regulation	Eff. 2/22/79	No change.	(1)	
Sharr (Smedes)	18-81-20	Personal data	Eff. 2/18/03	Minor technical changes.	(4)	To update information.
	18-81-21 through 18-81-27		Reserved			
O'Brasky (Cruikshank) (Pollard) (Hartnett)	18-81-28	Inmate Communications: Definitions	Eff. 8/18/93	Add definitions for "Media Review Board" and "PREA"; amend definition of "Privileged Communication" to delete all but "attorneys, including organizations providing legal services to inmates" and "PREA auditor."	(3)	To reflect standard definition of privileged attorney-client communications and include communications with PREA auditor.
O'Brasky (Cruikshank) (Pollard) (Hartnett)	18-81-29	Inmate communications	Eff. 8/18/93	No change.	(1)	
O'Brasky (Cruikshank) (Pollard) (Hartnett)	18-81-30	Inmate correspondence	Eff. 8/18/93	Amend subsection (c)(2) to include "person" and require that objections be made to the Unit Administrator; delete reference to "in writing"; amend subsection (d) to include "or designee."	(4)	To allow person under 18 to object to receiving correspondence from an inmate; deletion of "in writing" allows request to also be made orally, which reflects current practice.
O'Brasky (Cruikshank) (Pollard) (Hartnett)	18-81-31	Outgoing general correspondence	Eff. 8/18/93	In subsection (b), increase number of days for inmate to seek review of any rejection from "5 days" to "ten (10) business days" and include "designee" as a reviewer (in addition to Unit Administrator).	(3)	To reflect actual practice.

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O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-32	Incoming general correspondence	Eff. 8/18/93	In subsection (b), increase number of days for inmate to seek review of any rejection from "5 days" to "ten (10) business days"	(3)	To reflect actual practice.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-33	Monetary remittances	Eff. 8/18/93	In subsection (a) include "or electronic deposits"; delete requirement of providing a receipt.	(3)	To reflect actual practice.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-34	Identification of privileged correspondence	Eff. 8/18/93	Add requirement of staff verification of privileged correspondence.	(4)	To verify that correspondence is from "privileged" source.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-35	Outgoing privileged correspondence	Eff. 8/18/93	Add requirement of staff verification of privileged correspondence and that inmate must seal the outgoing mail in the presence of a supervisor or designee; eliminate requirement to provide special mailbox for unfranked mail.	(4)	To verify that correspondence is mailed to a "privileged" source and ensure that no contraband is mailed out.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-36	Incoming privileged correspondence	Eff. 8/18/93	Add requirement of staff verification of privileged correspondence and that incoming mail must be opened by a supervisor or designee in the presence of the inmate. In subsections (a) and (b) include "designee"; in subsection (b), increase number of days for inmate to seek review of any rejection from "5 days" to "ten (10) business days."	(4)	To verify that correspondence is from "privileged" source and insure that no contraband is received. Increase in days reflects current practice.

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O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-37	Forwarding of mail	Eff. 8/18/93	No change.	(1)	
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-38	Certified mail	Eff. 8/18/93	Add requirement that other requests for certified mail be supported by a showing of good cause; include "designee" as authorizer.	(4)	To reflect current practice.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-39	Incoming publications and materials	Eff. 8/18/93	Specify that inmates must request "permission to order" books, etc. ; in subsection (a)(7) add "or designee" and redefine sexually explicit materials; in subsection (b) provide for each facility to establish a media review process; in subsections (c) and (d) add "or designee."	(3)	To support PREA objectives and reduce staff harassment and inmate harassment by inmates.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-40	Stationery supplies	Eff. 8/18/93	Eliminate "aerogramme folding letters (for foreign air mail letters)."	(3)	These are no longer provided.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-41	Telephone access	Eff. 8/18/93	Change "collect call only" telephones to "Inmate Use" telephones.	(3)	Per contract with new government vendor, collect calls have been eliminated.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-42	Restrictive housing inmate	Eff. 8/18/93	Change heading from "Restrictive <i>housing</i> inmate" to "Restrictive <i>status</i> inmate"; Change "collect call only" telephone to "an Inmate Use" telephone.	(3)	Heading change reflects regulation content more accurately; per contract with new government vendor, collect calls have been eliminated.

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O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-43	Emergency calls	Eff. 8/18/93	No change.	(1)	
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-44	Recording and listening to "collect call only" telephone calls	Eff. 8/18/93	Change "collect call only" telephones to "Inmate Use" telephones; add subsection (d) – "Privileged calls, as enumerated in Subsection (g) of Section 18-81-28, shall not be listened to or recorded."	(3)	Per contract with new government vendor, collect calls eliminated; to clarify current policy.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-45	Access to and retention of recordings of telephone calls	Eff. 8/18/93	Change "tapes" to "recordings"; increase period of preservation from 90 days to one year.	(3)	To reflect current practice and new government contract regarding recordings.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-46	Privileged telephone calls	Eff. 8/18/93	Calls limited to inmate's attorney(s) or organization providing legal assistance as specified in Section 18-18-28; requirement added that inmate provide number of attorney and that staff verify the number belongs to attorney.	(3)	To be consistent with amended definition in Section 18-81-28, which reflects the standard definition of privileged attorney-client communications.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-47	Listening to non-recorded telephone calls	Eff. 8/18/93	Eliminate subsection (d).	(2)	Unnecessary.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-48	Termination	Eff. 8/18/93	No change.	(1)	

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O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-49	Community residential telephones	Eff. 8/18/93	No change.	(1)	
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-50	Notification	Eff. 8/18/93	Clarify "admission" to mean "to any facility or inter-facility transfer."	(4)	To clarify current practice.
O'Brasky (Cruickshank) (Pollard) (Hartnett)	18-81-51	Disclosure of correspondence and/or telephone conversations	Eff. 8/18/93	Add that information obtained from correspondence and/or telephone calls may be disclosed "pursuant to a valid court order, subpoena, or warrant."	(4)	To inform on law.
	18-81-52 through 18-81-54		<i>Reserved</i>			
Sharr (Rivera)	18-81-55	Inmate property: Definitions	Eff. 5/1/98	No change.	(1)	
Sharr (Rivera)	18-81-56	Disposal of unclaimed property	Eff. 5/1/98	No change.	(1)	
Sharr (Colon)	18-81i-1	Storage of weapons by the department of correction	Eff. 10/11/02	Amend to add lock box in trunk of motor vehicle to definition of "Secured location."	(3)	Requires statutory change to C.S.G.S. Sec. 18-81i. Storage of Weapons , to account for current practice of storing state issued firearms and equipment in state issued motor vehicle (in secured locked receptacle within trunk) and to be consistent with C.S.G.Sec.29-35.
Sharr (Bombard) (Weiskopf)	18-81q-1	Return of drug products from correctional institutions	Eff. 9/10/02	No change.	(1)	

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Sharr (Tkacz)	18-85a-1	Assessed coast of incarceration: definitions	Eff. 7/28/97; Amend. 11/6/01 & 3/15/07	No change.	(1)	
Sharr (Tkacz)	18-85a-2	Inmate responsibility for cost of incarceration	Eff. 7/28/97	No change.	(1)	
Sharr (Tkacz)	18-85a-3	Inmate responsibility for cost of services and programs	Eff. 7/28/97; Amend. 3/15/07	No change.	(1)	
Sharr (Tkacz)	18-85a-4	Payment and collection of assessed costs of incarceration, services and programs	Eff. 7/28/97; Amend. 3/15/07	Either add reference to discharge savings account requirement In subsection (b) or in separate subsection.	(3)	To effectuate new statute (<i>C.S.G. Sec. 18-84a. Discharge savings accounts. Regulations.</i> ; passed 2007–P.A.07-158)
	18-87f-1 through 18-87f-2	Prisoner capacity for the correctional system and the Connecticut correctional institution, Niantic	Repealed 7/24/96		(0)	
Sharr (Bergeron) (Haggan) (Sparks)	18-101i-1	Community input into the comprehensive state community correction plan; Definitions	Eff. 3/31/87 Amend. 7/28/97	In subsection (c), redefine “Residential programs” to eliminate “locally based organizations”; in subsection (d), redefine “Nonresidential programs” to eliminate “families and victims of crime”; in subsection (f), redefine “Service areas.”	(3)	In subsections (c) and (d), to conform to statute; in subsection (f), to allow flexibility of Parole to redefine their Districts as suits its needs.

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Sharr (Bergeron) (Haggan) (Sparks)	18-101i-2	Comprehensive state community correction plan	Eff. 3/31/87 Amend. 7/28/97	No change.	(1)	
Sharr (Bergeron) (Haggan) (Sparks)	18-101i-3	Substance of the community correction plan	Eff. 3/31/87	No change.	(1)	
Sharr (Bergeron) (Haggan) (Sparks)	18-101i-4	Chronological scheme for community correction plan input	Eff. 3/31/87	Repeal.	(2)	To reflect fact that agency has no modality to solicit input into its community service plan. Plan is publicly available pursuant to Section 18-101i-5.
Sharr (Bergeron) (Haggan) (Sparks)	18-101i-5	Community input into the community correction plan	Eff. 10/28/88	“Director of Community Services” is now “Director of Parole and Community Services”; correct address.	(3)	To reflect current title and address.
Sharr (Bergeron) (Haggan) (Sparks)	18-101k-1	Formula and procedures for the application, review and award or denial of requests for funds, and providing for the waiver or amendment of such formula; Definitions	Eff. 12/1/81 Amend. 7/28/97	Definitions in subsections (c), (d) and (f) should mirror those in Section 18-101i-1. In subsection (k), redefine “Residential Facility Criteria” to read “ ‘may’ include...” In subsection (l), redefine “Nonresidential Facility Criteria” to read “ ‘may’ include...”	(3)	For consistency. To allow flexibility. To allow flexibility.
Sharr (Bergeron) (Haggan) (Sparks)	18-101k-2	Service area proposals	Eff. 12/1/81 Amend. 7/28/97	Repeal or replace.	(2) or (3)	Current procedures for contracts awards and funding levels follow regulations and processes promulgated by OPM.

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Sharr (Bergeron) (Haggan) (Sparks)	18-101k-3	Schedule	Eff. 12/1/81	Repeal.	(1)	Agency cannot predict when RFPs will be released as the process is dependent on additional funding, emergent need, etc.
Sharr (Bergeron) (Haggan) (Sparks)	18-101k-4	Individual contract awards: Formula and procedures	Eff. 12/1/81 Amend. 7/28/97	Repeal or replace.	(2) or (3)	Current procedures for contract awards and funding levels follow regulations and processes promulgated by OPM.
Sharr (Bergeron) (Haggan)	18-101k-5	Waiver and amendment procedures	Eff. 12/1/81	No change.	(1)	

- (0) = Regulation has been repealed or transferred;**
- (1) = Regulations are fine as is;**
- (2) = Regulations are unnecessary;**
- (3) = Regulations are necessary but changes are required to correct inaccurate information;**
- (4) = Regulations are necessary but changes could improve them.**